

Auburn Meadow Community Association

Key Fob Activation Procedures

Auburn Meadow Community Association, Inc.

1205 Auburn Meadow Lane, Schererville, IN 46375

Key Fob Activation for Pool and Workout Room Access

Residents wishing to use the pool and workout room must activate their key fobs annually. All activation requests must be submitted by December 15th.

Annual Service Fee

A service fee of \$50.00 per year is required for each unit to activate the key fob. This measure has become necessary due to incidents of vandalism and disregard for community rules. If a replacement key fob is needed, an additional \$50.00 fee will apply.

Activation Process

1. If your key fob is currently active and you wish to continue access for 2026, submit your \$50.00 payment by December 15th. There is no need to complete the activation forms again. Payment options are provided below.
2. If your key fob is not active, please complete the activation form and submit payment as outlined below.

Payment Submission Options

- Drop off the signed form in the clubhouse drop box located at the clubhouse front door, along with a copy of the agreement and a check or money order made payable to Auburn Meadow Community for \$50.00.
- Email a copy of the agreement to community1205@gmail.com and send payment through your bank's Bill Pay system. Enter Auburn Meadow Community as the payee and use the address: 1205 Auburn Meadow Lane.
- Email a copy of the agreement to community1205@gmail.com and make payment using Zelle to: **community1205@gmail.com**.

All payments must be received by December 15th to ensure use of the key fob for 2026. Thank you,

Your Auburn Meadow Community Board of Directors

Auburn Meadow Community POA

1205 Auburn Meadow Lane, Schererville, IN 46375

Pool Rules and Waiver and Release of Liability Form

Pool and Workout Room Hours

- Pool hours are from 9:00 AM to 9:00 PM.
- Workout room hours are from 5:00 AM to 10:00 PM.

General Pool Area Rules

- Swimming is at your own risk.
- No one is allowed in the pool area during closed hours.
- No glass is permitted in the pool area.
- Diving and running are not allowed.
- Smoking, vaping, or the use of illicit drugs is strictly prohibited on the property.
- No alcohol is permitted in the pool area.
- Pets are not allowed in the pool area.
- Chewing gum is not allowed in the pool area.
- Food is not allowed within five feet of the pool.
- Violent behavior and vulgar language are prohibited.
- Do not tamper with rescue equipment.
- All trash must be disposed of in the trash receptacles provided.
- Only toilet paper should be flushed down toilets—do not flush any other items.
- The pool gate must remain closed at all times.
- Minors aged 17 years and younger are not permitted in the pool area without adult supervision.
- Pool furniture must not be removed from the pool area.
- If you move pool furniture, please return it to its original area.
- Individuals in wet bathing attire should not enter the clubhouse.
- Please towel dry before entering the bathroom.
- Flotation devices are limited to small floats and rafts.
- Failure to follow these rules may result in removal from the premises.
- In case of emergency, call 911.

Patron Responsibility

Patrons are responsible for any and all damages, attorney fees, costs, and repairs for physical damage. Violations of these rules and regulations may result in the suspension or revocation of pool and/or clubhouse privileges, and violators may be charged with trespassing.

Waiver and Release of Liability

By signing this Waiver and Release of Liability Form, I agree to hold harmless the Auburn Meadow Community Property Owner's Association from any liability or harm that may occur to myself or my guests while using the pool or clubhouse facilities. I acknowledge that I am fully responsible for any and all damages, including attorney fees and costs, as well as repairing any physical damage caused by myself or my guests. I understand that violating the rules and regulations may result in

the suspension or revocation of pool and/or clubhouse privileges and may lead to being charged with trespassing. In the event of an emergency, I am aware that I should call 911 immediately.

Key Fob Information and Submission Instructions

1. Please list your key fob number (for example, A1:45986) or the date and time you last swiped your key fob.
2. Fill in your name and address and provide your signature below.
3. Date the form.

Submission Options

- Email the completed form to community1205@gmail.com and send the \$50.00 key fob activation fee to Auburn Meadow Community POA, 1205 Auburn Meadow Lane, Schererville, IN 46375.
- Alternatively, you may drop the completed form in the drop box by the clubhouse front door.

Required Information

- Key fob number (e.g., A1:45986) or the date and time of last key fob use

- Name and address

- Signature
