

Auburn Meadows Terrace Homes

Memo

Date: January 21, 2021

To: All Homeowners

From: Auburn Meadows Community Board

Regarding: Garage Light Bulb Replace

We have noticed that quite a few of the bulbs are burned out or are low level yellow bulbs on the garage units. Outside lighting is very important and acts as a deterrent to crime and it also homeowners to enter and exit their garages at night more safely instead of stumbling around in the dark. As a courtesy, the Board President used to walk around and replace the bulbs for us but that is no longer a realistic or sustainable solution. Therefore, we need each of you to step up and check your bulbs on a regular basis. This is how it works:

There are 4 bulbs on the garage unit. Each unit is responsible for one bulb. Left units are responsible for those on the left. Right units are responsible for bulbs on the right. For replacement, we ask that you use white bulbs which shine a little brighter and no yellow or other colored bulbs. This way everyone is responsible for only one bulb 😊

- Upstairs units are responsible for replacing the two bulbs next to the overhead garage doors.
- Downstairs units are responsible for replacing the two bulbs next to the small service doors.

The fixtures are all on sensors and only come on at night. If you replace the bulbs and they still don't work at after dark, please contact Carolin to have maintenance come out and check the sensor.

If you choose not to replace your lightbulbs, maintenance will be asked to replace them for you. The cost is \$25.

Periodically, we may inspect the community and leave a reminder note on your door to replace them. The note will allow you 48 hours to replace the bulbs at no expense. After the 48 hours, maintenance will be dispatched to replace, and your HOA account will be billed for the cost.

For questions regarding this policy, please contact Carolin Kenneally Auburn Meadows Terrace Homes Property Manager at regionpmo@gmail.com or 219-308-5191